



4845 US Highway 271 North, Pittsburg, Texas 75686

February 23, 2017

Firmin's Office City  
Kathryn Thomas  
104 Rothrock Dr, STE D  
Longview, TX 75602

RE: TIPS AWARDED VENDOR ANNUAL CONTRACT RENEWAL

CATEGORY: Fine Paper  
CONTRACT NUMBER: 2022516

Dear Awarded Vendor,

The Interlocal Purchasing System (TIPS) has reviewed the above listed Awarded Contract for Annual Renewal. Your contract has been RENEWED for an additional 12 months by the Region 8 Education Service Center Board of Directors.

If you have not reported sales through your TIPS Awarded Contract, please make every effort to promote and encourage TIPS Sales during the next 12 months. Scoring of new awards include a review of previous TIPS sales.

If you have any questions, please contact the TIPS office at 866-839-8477.

Sincerely,

*Kim Thompson*

Kim Thompson  
TIPS Office Manager

**"Specializing in the Management of High Quality Cooperative Procurement Solutions to reduce Costs and Mitigate Risks!"**